Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806

Call To Order with Introduction of Guests at 2:15.

Committee Members in Attendance: Beth Goehring (President), Mark Wong (VP/CIC), Randy Carver (LA), Sandra Moore (LAVA), Amanda Choi (LAVA), Jon Celesia (NSAS), Leslie Alexander (NSAS), Luci Castruita (SS), Mike Kilivris (DE), and Katie Krolikowski (CTE).

Visitors in Attendance: Alissa Scanlin, Karen Ruskowski, Kelly Cadungug

CONSENT AGENDA ACTION ITEMS

October 15 agenda Katie motioned to approve the consent agenda; Leslie seconded; all in favor; no abstentions.

September 17 minutes Leslie motioned to approve the minutes; Randy seconded; all in favor; no abstentions.

NEW BUSINESS

College Academic Calendar Discussion LMC and DVC would like to revise the calendar regarding finals week, winter intersession, and the number of summer sessions. The three campuses are allowed to have individual calendars. Jon feels that the 16-week schedule is hard on the science students. Luci feels that the (Math and DSPS) students who take classes Monday through Thursday are having problems. Leslie is hearing that faculty are having trouble cramming 18 weeks of instruction into 16 weeks and reducing exams., and was confused whether the schedule is 16 weeks plus finals week or 15 weeks plus finals week. Katie feels that the 16-week schedule can work. The Council agreed that a Spring Break is needed, and that a 4-week winter intersession would be better than a 3-week, with the intersession beginning the last week of December. Council discussed that the summer session could either be one 10-week session, or two sessions with 6- and 4-week sessions or 6- and 6-week sessions, though Admissions would probably prefer even sessions.

AAUP Clarification of Academic Freedom AAUP (American Association of University Professors) is a nonprofit organization who supports faculty against academic discipline. Grounds for academic discipline happens only if a faculty speaks on a subject outside their own subject matter in a government paid institution such as a classroom. If this is done outside of class, it is considered freedom of speech and is protected under the 1st Amendment.

Restructuring of Council of Chairs Leslie and Sandra reported on the faculty meeting regarding the restructuring of the committee.
- The consensus is that faculty are tired of being "talked to".
- Faculty would like purposeful meetings that would include workshops on counseling, financial aid, etc.
- Faculty would like to have three meetings per semester.
- Faculty would like to reduce meeting time to 1.5 hours.
- Faculty would like the president, vice president, deans, and faculty chairs to attend each meeting.
- Faculty would like the last half-hour for faculty only.
- Faculty would like the faculty co-chair to set up the agendas and meetings.

Review list of Units requiring Program Review during the 2018-19 Academic year Tabled

Transition from WEPR to eLumen The Council discussed and gave suggestions for type of support they would like to transition to eLumen that is supposed to include SLO, Program Review, Planning, Curriculum, Catalog, and Accreditation reports.
- A plan is needed so that course information does not have to be re-entered.
- A clear deadline is needed.
- A workshop to introduce faculty to eLumen.
- A Beta version to test drive eLumen.
- Need to get data dump from CurricUNET as soon as possible.

PENDING BUSINESS/ UPDATES/DISCUSSION

Update on Purchase of New Planning Software Tabled

Update on Online Education Initiative Mike reported that President VanderWoude signed the contract last week. CCC is now part of the consortium with 56 other colleges. Beginning Fall 2019, our students will be able take online courses that they can't get here at CCC and vice versa. By Fall 2020, the goal is to have 20% of total sections of online courses (20-35 courses) as part of the OEI. The requirement for online courses to qualify for OEI is that the course has to have been taught at least one semester as a fully online course, or that it is C-ID or IGETC approved. There are five faculty (Gordon, Chavarria, Apigo, Ounjian, and Kilivris) assigned to review courses to submit to OEI. The process will take about one semester. There is $100K allocated to OEI to spend over three years.

COMMITTEE REPORTS

Distance Education Mike reported that the DE committee met last week and discussed the possibility that faculty teaching online may be able to choose any prior week of their choosing to be used for evaluation.

Guided Pathway Katie gave an overview of GP progress. There are four work groups (Pathway Support, Program Pathways Pedagogy, Communications, FYE First-Year-Experience) and a steering committee with chairs and members. The steering committee has no governance power, but makes recommendations from the workgroups. Each workgroup has tri-chairs (faculty, classified, and management).

The Senate Council would like general information updates from the steering committee. They would like to know what is being done regarding benchmarks and would like to see students take part in the process. Randy shared that he is on the Communication workgroup and would like to know where information will be distributed to learn interests of the audiences.

Curriculum Committee Mark reported that there is a large backlog of proposals. Jennifer Ounjian is joining the CIC as a new NSAS division rep.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

CCC OER Contact Person is Paola Ceccarini Paola is the new contact person and has 4.5 hours per week to meet with faculty. She will be attending division meetings and will be on campus on Tuesdays and some Fridays. Faculty can also contact Amanda Choi when necessary. There is an OER resource guidebook on the library website.

Adjournment – The meeting adjourned at 4:00 pm. The next meeting will be November 5, 2018.

Respectfully submitted,
Lynette Kral